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# RULES & REGULATIONS

CURLING | G3 | 2019-20

## G3 SPORT SERVICES

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# RULES & REGULATIONS

## CURLING | G3 | 2019-20

### Table of Contents

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1.0	Sport Governance .....	3
2.0	Team Composition .....	3
3.0	Composition and Format .....	4
4.0	Championships.....	4
5.0	Sport Rules and Regulations .....	7
6.0	Game Structure and Protocol (Discipline) .....	7
7.0	Game Film (Film / Video Exchanges) .....	8
8.0	Awards and All-Stars .....	8
9.0	Technical/Coaches Meetings .....	9
10.0	Obligations (OUA, Host, Team) .....	9
Appendix		
	Appendix A – Team Entry Form .....	14
	Appendix B – Team Roster Form .....	15
	Appendix C – Format & Seeding .....	16
	Appendix D - Financial Report.....	17
	Appendix E - Awards Protocol.....	19

# RULES & REGULATIONS

## CURLING | G3 | 2019-20

### 1.0 Sport Governance

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- 1.1 The purpose of the OUA Curling Championship is to be the Premiere University Curling event in Ontario.
- 1.2 OUA Curling will abide by all relevant OUA Policies and Procedures.
- 1.3 This document provides additional regulations that will be followed.

### 2.0 Team Composition

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#### 2.1 Team Complement

For the OUA Curling Championship, each university team is allowed:

- 2.1.1 A maximum of 6 curlers for the women's team and 6 curlers for the men's team competition.

#### 2.2 Definition

Participants in the OUA shall be understood to include: players, coaches, referees, managers, chaperones, medical personnel, minor officials and volunteers. All participants must be registered members in good standing with the OUA.

#### 2.3 Submission of Rosters

As per OUA eligibility deadlines.

#### 2.4 In-Game Eligibility

As per OUA regulations and deadlines.

#### 2.5 Team Eligibility

- 2.5.1 Each university must declare a team of up to a maximum of six (6) curlers for the competition. A game roster will be initialed by the coach at the start of each game (to be submitted to the convenor). Game positions will be interchangeable for any single game but must be declared before each game. A double substitute will be allowed prior to any game. Substitutions can be made during the game and must follow the rules as outlined by the CCA.

# RULES & REGULATIONS

## CURLING | G3 | 2019-20

### 3.0 Composition and Format

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#### 3.1 Categories of Play

3.1.1 OUA Curling events will be played in the following categories:

3.1.1.1 Women

3.1.1.2 Men

#### 3.2 Entry Format

3.2.1 Please refer to the OUA Entries, Commitment and Withdrawal Policy.

3.2.2 Each institution must complete the Championship Entry Form (Appendix A) and submit it to the OUA curling convenor. The entry form must be received by specific set deadlines and late entries will not be accepted.

3.2.3 Participating OUA athletes must be eligible according to the "Athlete Participation Rules" of the OUA. The eligibility of each athlete will be confirmed prior to the OUA Championship by the Championship convenor (see Host responsibilities).

3.2.4 The full names (first and last) of all participants must be included on the Roster Form

### 4.0 Championships

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#### 4.1 Format

##### 4.1.1 Competition Format

4.1.1.1 The teams will play a modified round robin of eight end games leading to quarter-finals, semi-finals, and final games. All teams must complete at least 5 ends of an eight end game, though this requirement may be waived in the last round robin game.

4.1.1.2 Any team late for a draw will be penalized one (1) point for every ten (10) minutes they are late. Teams arriving more than 30 minutes after the scheduled start of the game will forfeit the game. If the team arrives within 30 minutes after the scheduled start and play commences, that team will also forfeit last rock in the first end of play.

4.1.1.3 In all round robin games, the first team named on the draw will play the stones on the top of the scoreboard, practice first and throw their draws to the button with a clockwise rotation. The second named team will play the stones on the bottom of the scoreboard, practice second and will throw their draws to the button with a counter clockwise rotation.

4.1.1.4 During the round robin portion of the competition, each team will be assigned the position of top or bottom of the scoreboard in as equitable a fashion as

# RULES & REGULATIONS

## CURLING | G3 | 2019-20

possible allowing for the variance in the number of teams in the competition. The team on the top of the scoreboard will have pre-game practice for exactly nine (9) minutes, commencing thirty (30) minutes prior to the start of the round robin draw. The team with second practice will have the same period of practice time available commencing immediately following the completion of the draw to the button of the team with first practice.

- 4.1.1.5 Last stone advantage in the first end (hammer) will be decided by draws to the button following each team's pre-game practice. Within two (2) minutes of the completion of the pre-game practice, two positions from the team will each throw a stone (full sweeping allowed). The better distance of the total of the two draws between the two teams will receive last stone advantage in the first end. During the round robin portion of the draw, each position on each team will deliver a minimum of two (2) draw shots for last stone advantage. The two (2) draw shots can be taken anytime during the round robin. The draw to the button will be played towards the home end.
- 4.1.1.6 Should the team throwing stones in the 1<sup>st</sup> practice session record a cumulative distance of 0.00cm or 370.8cm, a third player from this team will deliver a draw to the button (either turn). If the third player records a distance of 0.00cm or 185.4cm, a fourth player will deliver and so on until a number other than 0.00cm or 185.4cm is registered. Any individual stone that does not come to rest in the house will receive a distance of 185.4cm. **Only the first two stones delivered by each team in each end will count towards accumulated distance.** If the team throwing stones in the 2<sup>nd</sup> practice session records the same two-stone distance as their opposition, a third player from this team will draw to the button. This procedure will continue until last stone has been decided.
- 4.1.1.7 Other Key Points:
- 4.1.1.7.1 Umpires will assume that every team that wins the Last Stone Draw will want the last stone in the first end. If there is a time that a team does not want the last stone, they must inform the umpire before the start of practice.
- 4.1.1.7.2 Stones not delivered within the two (2) minutes will be assigned a distance of 185.4cm (the stone must reach the near tee-line before time expires).
- 4.1.1.7.3 A draw to the button for last stone advantage that is moved by a team member prior to the measurement will be assigned the distance to the next defined circle away from the button.

# RULES & REGULATIONS

## CURLING | G3 | 2019-20

- 4.1.1.7.4 Both teams will declare which positions will deliver the last stone draws for last stone advantage prior to the start of the Top of Scoreboard team practice
- 4.1.1.8 Teams will complete the modified round robin in the first four days of the competition. The top four teams in each pool will advance to the playoffs commencing with the quarter-finals on the evening of day four.
  - 4.1.1.8.1 Quarter-finals may be held until the morning of Day 5.
- 4.1.1.9 Team Ranking – There will be no tie-breaker games for playoff positions. Only the first two draws for each team thrown in each end will count towards the accumulated distance. The last two stone draw shots will be deducted from the total.
  - 4.1.1.10 For quarter final games:
    - 4.1.1.10.1 Game 1 – the fourth place team in Pool “A” will play the first place team in Pool “B”.
    - 4.1.1.10.2 Game 2 – the third place team in Pool “A” will play the second place team in Pool “B”.
    - 4.1.1.10.3 Game 3 – the second place team in Pool “A” will play the third place team in Pool “B”.
    - 4.1.1.10.3 Game 4 – the first place team in Pool “A” will play the fourth place team in Pool “B”.
  - 4.1.1.11 If the higher ranked team clearly has a better win/loss record, they will get choice of rock colour, practice first and last stone advantage in the first end. If the teams have the same win/loss record, the higher ranked team based on the last stone draw rankings will have the choice of rock colour or last stone advantage in the first end.
  - 4.1.1.12 For semi-final games, the winners of the games 1 and 3 will play each other and the winners of games 2 and 4 will play each other. If the higher ranked team clearly has a better win/loss record, they will get choice of rock colour, practice first and last stone advantage in the first end. If the teams have the same win/loss record, the higher ranked team based on the last stone draw rankings will have the choice of rock colour or last stone advantage in the first end.
  - 4.1.1.13 Championship and bronze medal games: the winners of the semi-final games will play for the Gold and Silver medals. The losers of the semi-final games will play for the Bronze medals. If the higher ranked team clearly has a better win/loss record, they will get choice of rock colour, practice first and last stone advantage in the first end. If the teams have the same win/loss record, the

# RULES & REGULATIONS

## CURLING | G3 | 2019-20

higher ranked team based on the last stone draw rankings will have the choice of rock colour or last stone advantage in the first end.

### 4.1.3 Tie Breakers

4.1.3.1 Games tied will be broken by playing an extra end(s) toward the glass.

4.1.3.2 Ties for playoff positions will be broken by, first, the OUA Tie Breaking Policy, who beat who in the round robin, and failing that, the team ranking system as outlined in paragraph 3.9 will be used.

### 4.1.4 Pre-Competition Technical Meeting

A Technical Tournament Meeting shall be convened by the host Director or his delegate thirty (30) minutes before the start of the first draw of round robin play so that event rules may be clarified. A second such Technical Tournament Meeting shall be convened by the host Director or his delegate thirty (30) minutes prior to the start of the second draw. Each university must have at least one player or coach in attendance for one such meeting

## 5.0 Sport Rules and Regulations

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### 5.1 Rules of Play

The rules of Curling Canada shall apply, with exceptions as laid down herein. When volunteer availability permits, game time clocks will be used throughout the event in accordance with CCA rules for eight end games.

## 6.0 Game Structure and Protocol (Discipline)

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### 6.1 Discipline

6.1.1 Issues related to discipline will proceed in accordance with the [OUA Policy on Member, Administrator, Participant, and Coach Discipline](#).

6.1.2 All student-athletes and coaches shall abide by the [OUA Policy on Member, Administrator, Participant, and Coach Discipline](#).

### 6.2 Complaints

6.2.1 Any complaint must be made in accordance with the [OUA Policy on Member, Administrator, Participant, and Coach Discipline](#) and [OUA Appeal Policy](#).

# RULES & REGULATIONS

## CURLING | G3 | 2019-20

### 7.0 Game Film (Film / Video Exchanges)

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Not applicable to OUA Curling.

### 8.0 Awards and All-Stars

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#### 8.1 OUA Awards

8.1.1 **The Ontario University Athletic Association Curling Trophy** is awarded to the OUA Curling Champions (presented in 1964 by Messrs. W. Wilson and D. MacLennan, members of the Mc Master University Curling Team). The Women's Curling Trophy is awarded annually to the champions.

##### 8.1.1.1

8.1.2 **All-Star Team Award** is awarded to the first and second team All-Star awards by position, consisting of 4 players per team. When available volunteer numbers allow, individual player game percentages will be used. Otherwise the tournament committee will oversee the process for determining All-Star results.

8.1.3 **Coach of the Year** is awarded to the nominated coach who earns the most points. All head coaches will rank the nominees (excluding themselves) and points will be awarded to each, with the most points going to the top nominee. Ties in point totals will be broken as follows: the nominee with the greater number of first place votes will be the winner. If there is still a tie, the nominee with the most second place votes will be the winner, and so on until the tie is broken.

#### 8.3 Medals

8.4.1 The OUA will provide medals for the members of the Gold, Silver and Bronze medal winning teams. A maximum of 7 medals of each colour will be provided.

#### 8.4 Team Championship Awards

8.5.1 A championship banner shall be awarded to the institutions winning the men's and women's team championships.

8.5.2 The winning institution is responsible for the maintenance of OUA Championship and Major Award trophies. This includes updating the name plates and/or shields each year the trophy is awarded, repairing and updating trophies as needed, and the replacement of lost or stolen trophies while in their possession. All costs associated with the above are to be the responsibility of the institution. In addition, failure to bring the championship trophy and/or major award trophy(s) will result in a \$500 fine.

# RULES & REGULATIONS

## CURLING | G3 | 2019-20

### 9.0 Coaches Meetings

9.1 G3 annual technical meeting to occur at OUA Championship prior to the start of Day 1. Coaches are encouraged to meet after the technical meeting to discuss possible rule recommendations. Proposed rule recommendations will be reviewed by the OUA annually at the end of each semester.

9.2 Coaches may submit technical rule changes annually.

9.3 An annual Coaches' Survey will be issued after the conclusion of the post-season.

9.4 Please refer to the OUA Coach Engagement Procedure.

### 10.0 Obligations (OUA, Host, Team)

#### 10.1 OUA

##### 10.1.1 Pre-championship

10.1.1.2 To provide host convenor with the 17" x 11" foldable OUA Championship Program template to be used for team rosters, schedules, statistics, or any other pertinent details.

##### 10.1.2 Awards/Championship

10.1.2.1 To provide host with:

- i) 14 of each - gold, silver and bronze medals
- ii) A banner (large pennant) for the winning team
- iii) Sponsorship banners to be hung at the Championship rink for the duration of the event

##### 10.1.3 Post-Championship

- i) To publish the tournament results and information on the OUA website
- ii) To circulate motions from the Post-Tournament General Coaches' Meeting for voting and eventual distribution to the OUA Sport Committee for consideration

##### 10.1.4 Media responsibilities

- 10.1.4.1 OUA Championship Preview Release
- 10.1.4.2 All-Star release following the championship
- 10.1.4.3 Recap of the championship following the event

# RULES & REGULATIONS

## CURLING | G3 | 2019-20

### 10.2 Host

#### 10.2.1 Pre-championship

10.2.1.1 To designate an official Championship Convenor for the duration of the competition

- i) The host convenor for every OUA Championship must be a full-time staff member from the host athletic department;

10.2.1.2 To confirm academic eligibility for all participating players on the Championship roster prior to the first day of competition.

- i) Confirm all entries and roster positions and circulate a final copy of rosters to all coaches at the coaches meeting.

10.2.1.3 Collect entry fees and team rosters from each of the participating teams. Host is entitled to have the entry fee waived for their team entered in the respective event.

10.2.1.4 Ensure a sufficient number of staff are present at the event.

10.2.1.5 Host the coaches meeting at the championship and ensure accurate minutes and motions are taken for submission to the OUA office.

10.2.1.6 Draw board for the club

#### 10.2.1.7 Event Promotion

- i) assume marketing of championship event with goal of building spectator and media interest
- ii) encouraged to advertise within the local community
- iii) all creative mock-ups must be signed off by OUA prior to production
- iv) all championship materials must include the OUA logo or "Ontario University Athletics" within the context of written print, promotion, or advertising material
- v) OUA will provide all sponsor logos to ensure correct logos are used.
- vi) Official Championship Poster
  - a. must be minimum of 11" x 17" and follow same logo and mark criteria
  - b. OUA logo must be in a prominent position and shall not be superseded by the host identification

# RULES & REGULATIONS

## CURLING | G3 | 2019-20

- c. Unless the poster is in full colour process, the use of black ink on light green or light blue background is acceptable, or green or blue ink on a white background. Colour process must incorporate one of the OUA colours of blue and green in any creative way necessary to achieve the goals of the poster. The official OUA colours are Pantone Blue 541 and Pantone Green 356

### 10.2.2 Awards/Championship

- 10.2.2.1 To organize a formal awards ceremony immediately after the conclusion of the competition.
- 10.2.2.2 Provide a championship recap by 8:00am the following day to the OUA office.
- 10.2.2.3 Report all scores and statistics into the OUA database and follow the same reporting timelines used for all regular-season and playoff games.
- 10.2.2.4 Assure the safekeeping of promotional banners loaned to the Host for the purpose of promoting the Association's sponsors. Should these banners be lost, stolen or damaged, the Host will be responsible for their replacement or repair.
- 10.2.2.5 Championship trophy is present and in presentable condition for display and championship presentations
- 10.2.2.6 Ensure championship awards presentation is executed properly by following the script and set up for each championship and special event
- 10.2.2.7 Championship awards set up on a table with OUA banners, medals, MVP awards
- 10.2.2.8 Medals are to be presented to each individual winner, by a representative of the OUA and may either be the convenor, staff, host member or sponsor in a dignified way

### 10.2.3 Post-championship

- 10.2.3.1 Submit championship report due to the OUA 15 days after the completion of the event:
  - i) Any unused medals and awards, sponsorship banners;
  - ii) Convenor's report including detailed financial statement of incomes and expenditures

# RULES & REGULATIONS

## CURLING | G3 | 2019-20

10.2.3.2 Be subject to sanctions and/or penalties if found in breach of any of the above obligations. Such sanctions and/or penalties will be determined by the OUA Sport Committee.

10.2.3.3 Absorb any deficit incurred from the competition.

10.2.3.4 Coordinate expenses and bill back to participating universities the cost-share amount.

### 10.2.4 Media Responsibilities

10.2.4.1 Acknowledge the OUA and other major sponsors

10.2.4.2 Ensure that all local media relations are executed and that the reporting of all scores is submitted within regulation to local media, the OUA, USPORTS and other media outlets.

Round summaries must be posted within 2 hours on the host's website and the OUA statistics and schedule database as outlined in the manuals

10.2.4.3 Appoint a Communications/Publicity Chairperson who will be responsible for:

i) Ensuring daily postings of results, game-stars, updated list of top scorers, any commentary about the games, and any pictures taken during the event. This should be done at least twice (2) per day

ii) Reporting of post-event results to the OUA media rep at the end of the gold medal game

10.2.4.4 A copy of all advertising materials must be sent to the OUA office at the end of the championship

10.2.4.5 Provide a mandatory Championship recap by 8:00 am the following day of the Championship to the OUA Office

10.2.4.6 Abide by the OUA All-Star and Major Announcement Policy

i) Convenor must have the names to the OUA office by 12:00pm the day following the championship

ii) OUA office will issue the release by 4:00pm the following day

iii) Championship hosts are not to include all-stars in releases prior to the OUA release on the Tuesday following the championship

iv) Institutions that knowingly release All-Stars or major award winners prior to the release date and time established by the OUA will pay a \$500 fine

# RULES & REGULATIONS

## CURLING | G3 | 2019-20

- 10.2.4.7 Agree to adhere to the minimum result and media information requirements as established for the event by the OUA office.
- 10.2.4.8 Provide the following to the media:
  - i) a suitable location to report on the event
  - ii) Access to a phone line
  - iii) Reliable power source
  - iv) acceptable location to view/report on the game
- 10.2.4.9 Be prepared to cater to media by providing rosters, access for interviews or photo opportunities and technical support during the championship
- 10.2.4.10 Have a photographer throughout the championship (unless OUA specifies that a photographer will be provided)
  - i) Photos must be provided to the league office no later than 10-days following the event
  - ii) A selection of action photos of all participating teams are required in addition to the team championship banner shot
- 10.2.4.11 Update results throughout the championship and ensure accurate minutes and motions are taken for submission to the OUA office.
- 10.2.4.12 Provide information to the media prior to, during and after the event.
- 10.2.4.13 OUA printed schedules and other print media

### 10.3 Team

- 10.3.1 To ensure the entry fee is paid to the host university by a specific deadline
- 10.3.2 To ensure all players, coaches, and team staff are registered and eligible.
- 10.3.3 A completed roster form is submitted to the host prior to the appropriate roster deadline
- 10.3.4 All rules and regulations are maintained and adhered to and that the team is in good standing.

# RULES & REGULATIONS

CURLING | G3 | 2019-20

## Appendix A

### OUA CURLING – Team Entry Form

EVENT:	_____
EVENT DATE:	_____
UNIVERSITY NAME:	_____
HEAD COACH:	_____
ADDRESS:	_____
EMAIL:	_____
TELEPHONE:	_____
FAX:	_____
_____	
_____	
<b>SIGNATURE OF University Athletic Director</b>	<b>SIGNATURE OF University Head Coach</b>
THIS TEAM ENTRY FORM MUST BE SUBMITTED TO _____	
PRIOR TO OCTOBER 29, 2018.	

# RULES & REGULATIONS

CURLING | G3 | 2019-20

## Appendix B

### OUA CURLING CHAMPIONSHIP – Team Roster Form

UNIVERSITY TEAM: _____			
HEAD COACH: _____			
	<b>Full Name</b>		<b>Full Name</b>
1			
2			
3			
4			
5			
6			



# RULES & REGULATIONS

CURLING | G3 | 2019-20

Game 4: A1 v B4

### Semi-finals

Game 5: Winner of Game 1 v Winner of Game 3

Game 6: Winner of Game 2 v Winner of Game 4

### Finals

Game 7 (Gold/Silver): Winner of Game 5 v Winner of Game 6

Game 8 (Bronze/Fourth): Loser of Game 5 v Loser of Game 6

## Appendix D

### OUA Championship Financial Report

(Please see excel spreadsheet)

Championship: _____	
Host Institution: _____	
Date of Event: _____	
<b>Section A – Revenue</b>	
Gate Receipts	_____
Program Sales	_____
Sponsorship	_____
Other	_____

# RULES & REGULATIONS

CURLING | G3 | 2019-20

**Section B – Expenses**

Facilities Management

Security/Police \_\_\_\_\_  
 Ticket sellers/takers \_\_\_\_\_  
 Ushers \_\_\_\_\_  
 Clean-up/Set-up \_\_\_\_\_  
 Rental \_\_\_\_\_  
 Others \_\_\_\_\_

Officials

Major Officials \_\_\_\_\_  
 Minor Officials \_\_\_\_\_  
     Scorer \_\_\_\_\_  
     Timer \_\_\_\_\_  
     Announcer \_\_\_\_\_

Publicity, Promotion, Publications

Advertising \_\_\_\_\_  
 Press Conference \_\_\_\_\_  
 Photographs \_\_\_\_\_  
 Other \_\_\_\_\_

Publicity, Promotion, Publications

Advertising \_\_\_\_\_  
 Press Conference \_\_\_\_\_  
 Photographs \_\_\_\_\_  
 Other \_\_\_\_\_

General Administration (if applicable)

Ticket Printing \_\_\_\_\_ (up to \$150)  
 Telephone \_\_\_\_\_  
 Supplies \_\_\_\_\_  
 Program Printing \_\_\_\_\_  
 Other \_\_\_\_\_

# RULES & REGULATIONS

CURLING | G3 | 2019-20

<b>Total Expenditures</b> _____
<b>Section C – Amount</b>
Total Revenue _____
Visitor’s share of gate _____ (if applicable)
Total _____
Home Share _____ (if applicable)
Total _____

## Appendix E

### OUA Championship Awards Protocol – Curling

#### **ORDER OF PRESENTATIONS**

- 1) Teams Line-Up
- 2) Introduce Awards Presenters/Dignitaries
- 3) OUA All-Stars/Major Award Winners
- 4) Medal Presentations
- 5) Trophy and Banner Presentations
- 6) Thank You to Fans

#### **Presentation Protocol**

Prior to the end of the game, un-wrap all medals and place them on an awards table (skirted, table cloth top where possible).

# RULES & REGULATIONS

## CURLING | G3 | 2019-20

### 1) Teams Line-Up

While the teams are lining up, bring a skirted table onto the field of competition.

Place the championship trophy on the table after it has been put into place.

### 2) Medal Presentation

**ANCR:** "Ladies and Gentlemen, please welcome \_\_\_\_\_ from \_\_\_\_\_ and \_\_\_\_\_ from \_\_\_\_\_ to present today's awards."

The Men's bronze medal goes to \_\_\_\_\_ (*Announcer to introduce each player and the coaches from the team roster*)"

**\*\*\* REPEAT FOR Women's Bronze Medals, Men's Silver Medal, Women's Silver Medals, Men's Gold Medals and Women's Gold Medals \*\*\***

### 3) Trophy and Banner Presentation

**ANCR:** "We now ask that the captains of the \_\_\_\_\_ to come forward to accept the Men's Championship trophy and OUA Championship banner!"

*PAUSE FOR APPLAUSE AND PHOTOS OP*

**\*\*\* REPEAT FOR WOMEN'S CHAMPIONS\*\*\***

### 4) Thank You to Fans

**ANCR:** "On behalf of <host institution>, Guelph Curling Club and Ontario University Athletics, we thank you for your attendance at the 201\_ OUA Curling Championship and look forward to seeing you next year!"